

**IN THE SUPERIOR COURT OF ARIZONA
IN AND FOR THE COUNTY OF MARICOPA**

IN THE MATTER OF:)	
)	ADMINISTRATIVE ORDER
THE EXCEPTION OF LITCHFIELD PARK)	No. 97-036
MUNICIPAL COURT FROM MINIMUM)	
ACCOUNTING STANDARD 8.05)	
_____)	

WHEREAS, the Magistrate Court for the City of Litchfield Park, through its judge, the Hon. John R. Barclay, and its court clerk, Ms. Jean Bailey, have requested an exception to the Minimum Accounting Standard (MAS) 8.05, requiring deposits of court receipts exceeding \$100 on a daily basis; and

WHEREAS, Ms. Bailey has outlined the reasons for such an exception to be (a) the inefficient use of the court=s small staff in making daily deposits, (b) the low case volume and minimal cash on hand at any particular time, (c) the close proximity of a large, secure vault within the courthouse used by the City of Litchfield Park to hold court funds and (d) the advice of Mr. Horatio Skeete, Chief Financial Officer, City of Litchfield Park, that the daily deposits with a bank would pose, potentially, a greater risk than holding court funds in the city vault to be deposited with a bank at a time other municipal receipts are transferred; and

WHEREAS Gordon M. Griller, Administrator, Superior Court of Arizona in Maricopa County, has reviewed this request and supports such an exception,

THEREFORE BE IT ORDERED that the Magistrate Court for the City of Litchfield Park, Arizona, is herewith excepted from Minimum Accounting Standard 8.05 requiring daily deposits for receipts exceeding \$100, provided that such receipts are properly stored in the Litchfield Park City Vault, appropriately accounted for on a daily basis, and deposited in a bank in a timely manner consistent with responsible accounting practices approved by the financial officers of the municipality.

DATED this ____ day of June, 1997.

Robert D. Myers
Presiding Judge

Original: Clerk of the Superior Court

Copies: Hon. John R. Barclay, Litchfield Park Magistrate
Jean Bailey, Court Clerk, Litchfield Park
Debby Finkel, Court Revenue Specialist, AOC
Gordon M. Griller, Court Administrator, Superior Court

Pete Anderson, Deputy Court Administrator, Finance